

Valid 7/1/09 thru 6/30/10

City of Salinas, Development & Engineering Services Department
65 W. Alisal Street, Suite #101, Salinas, Ca 93901
(831) 758-7251 Fax (831) 758-7938

Fax Application For Residential Building Records
All Applications Must Include A Matching Parcel Number and Address.
On Parcel Number Per Application Accepted.

Date _____ Assessor Parcel # _____

Property Address _____

Company Name _____ Contact Number _____

Applicant Signature

Name as it Appears on Card	
Card Number (Visa / Mastercard)	
Expiration Date	
** 3% credit card transaction fee	\$1.65

A report of Residential Building Records is required by City ordinance to be delivered to the buyer prior to entering into an agreement of sale or exchange of any residential building in the City of Salinas. Salinas City Code Section 9-60. Fees must be paid at the time of application for report.

#	Type	Original Report	90 Day Extension
	Single family residence (per building on parcel)	\$55.12 + ** 3%	\$18.00
	Duplex, triplex or apartment building under one roof (per building on parcel)	\$55.12 + ** 3%	\$18.00
	Condominium (per assessor's parcel number)	\$55.12 + ** 3%	\$18.00
	Townhouse (attached single family dwelling-per unit)	\$55.12 + ** 3%	\$18.00

Please specify **one** preference below:

Mail To: _____
Name

Address _____

Call Me To Pick Up At: () _____

Fax: _____

Extension applications are valid for 90 days beyond the original report expiration date.
Extensions must be requested prior to the expiration date of the original report.