

CITY OF SALINAS

FIREARMS EXAMINER

BARGAINING UNIT/CLASS CODE

Temporary / S62

DEFINITION

To perform advanced level work in evidence identification, comparison and preservation.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from department Criminalist. Exercises technical firearms related supervision over Integrated Ballistic Identification System (IBIS) Technicians.

ESSENTIAL JOB FUNCTIONS OF THE POSITION Duties may include, but are not limited to the following:

Obtain and preserve physical evidence from crime scenes; take identification photos of evidence; prepare physical and comparison evidence for court; conduct research for a wide variety of Police information; prepare complete reports on the results of physical evidence investigations; maintain computers relating to evidence/identification function; coordinate, train, and advise IBIS Technicians in photographic, comparison and identification techniques; testify in court as an expert witness on firearms, tool marks and related fields of expertise; assist in maintenance of weapons archive, test fire archive, IBIS equipment, microscopes, and related records; maintain high level of proficiency with IBIS equipment; make examinations for other law enforcement agencies as requested; performs chemical and mechanical serial number restoration; attend expertise related training as required; perform related duties as assigned.

PHYSICAL AND MENTAL CHARACTERISTICS

Essential duties require the mental and/or physical ability to maintain physical and emotional conditioning to optimally perform in this position; manual dexterity sufficient to write, type, use telephone, two-way radio, computer; see well enough to drive vehicles, read small print on documents and maps, detect subtle shades of color; hearing sufficient to conduct in person and telephone and two-way radio conversation; speaking ability in an understandable voice with sufficient volume to be heard at fifty feet of distance, on the telephone and in addressing groups; physical agility to push/pull, climb, squat, twist, turn, bend, stoop, reach overhead, climb; physical mobility sufficient to move in a normal business office, to walk on uneven surfaces; physical stamina sufficient to sit at a computer terminal for prolonged periods of time; physical strength to lift up to fifty (50) lbs; mental acuity and alertness to collect and interpret data, evaluate, reason, define problems, establish facts, draw rapid valid conclusions, make rapid valid judgments and decisions.

WORKING CONDITIONS

The primary working conditions consist of a standard business office environment. Depending upon specific assignment, this job is subject to occasionally hazardous and dangerous work conditions in the field or on the firing range. It may also include working all weather conditions including rain, fog, wind, sun, and at night.

QUALIFICATIONS

Knowledge of:

Firearms and related weaponry, ballistics, tool mark detection and comparison techniques; physical evidence detection methods and techniques; methods and equipment for analyzing and preserving various types of physical evidence; photographic and presentation methods, materials, and techniques; laws and rulings regarding presentation of physical evidence; modern Police record systems.

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Ability to:

Compare firearm evidence and tool marks; operate, maintain and demonstrate proficiency of IBIS equipment; operate and test fire various firearms; gather, assemble, and analyze physical evidence; communicate thoroughly and concisely, both orally and in writing; operate photographic equipment used in analyzing physical evidence and developing photographs; establish and maintain effective working relationships with others; promote the mission, values, and standards of an effective organization; perform chemical and mechanical serial number restoration; train others in areas of expertise.

License or Certificate:

Possession of a valid California Driver's License, Criminalist certification by the American Board of Criminalists and IBIS Certification by Forensic Technologies.

Education and Experience:

An example of the education and experience which most likely demonstrates the skills, knowledge, and abilities required to perform the duties would be any combination equivalent to graduation from high school, two years of college and/or five (5) years experience with a government or law enforcement agency as a Criminalist/Firearms Examiner during which photography, and laboratory work, comparison investigation procedures and examinations were conducted.

Reviewed _____
Department Director

Approved _____
Human Resources Officer

Approval Date _____

ORIG: 9-04, REV: 2-07