

CITY OF SALINAS

SCHOOL CROSSING GUARD

BARGAINING UNIT/CLASS CODE:

Temporary / S15

DEFINITION

Under direction, this position will perform crossing guard duties at a variety of Salinas' elementary school locations.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from supervisory police personnel.

ESSENTIAL JOB FUNCTIONS OF THE POSITION Duties may include, but are not limited to the following:

Ensure the safety of persons crossing the street. Be aware of the traffic laws and proper crossing procedures.

PHYSICAL AND MENTAL CHARACTERISTICS

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use telephone, computer, business machines and related equipment; vision sufficient to read printed materials, visual display terminals; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in a normal conversational distance, on the telephone and in addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop and reach overhead; physical mobility sufficient to move about the work environment, including uneven surfaces, physical strength to lift up to 20 lbs.; physical stamina sufficient to sit for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

WORKING CONDITIONS

Standing at for long periods of time, bending, crouching, or kneeling, pushing/pulling of supplies, reaching in all directions and prolonged periods of time. Physical mobility sufficient to move about the work environment, ability to drive an automobile is desirable.

QUALIFICATIONS

Knowledge of:

Traffic laws and procedures. Crossing safety practices and procedures

Ability to:

Understand and speak English. Walk and stand for long periods of time. Work in all types of weather. Work a variety of hours during the day, including split shifts and throughout the summer school sessions. Be dependable and punctual.

License or Certificate:

Possession of a valid California Class "C" Driver's License is desirable.

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Education and Experience:

An example of the education and experience which most likely demonstrates the knowledge, skills and abilities required to perform the duties would be any combination equivalent one (1) year of public contact experience, paid or volunteer.

Reviewed _____
Department Director

Approved _____
Human Resources Officer

Approval Date _____

ORIG: 5-03, REV: 2-07