

**CITY OF SALINAS
STAGEHAND I/II/III (continued)**

CITY OF SALINAS

STAGEHAND I/II/III

BARGAINING UNIT/CLASS CODE:

Temporary / S03 (I)/S57 (II)/S58 (III)

DEFINITION

Assists in meeting the requirements of the Community Center uses for lighting, sound and mechanical equipment operation; assists in maintenance duties and minor repair of facility and technical equipment; set-up and removal of equipment and furnishing; performs general operational duties including assisting in facility supervision during facility uses to prevent damage to, or abuse of, equipment with the facility.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Auditorium Supervisor and Recreation Services Manager assigned to the Community Center. May receive functional supervision from the Recreation Coordinator in the absence of the Auditorium Coordinator or the Recreation Services Manager.

ESSENTIAL JOB FUNCTIONS Duties may include, but are not limited to the following:

Level I: This is an entry-level position. Individuals will be oriented on the usage of the technical equipment.

Level II: This level reflects a certain level of responsibility and maturity and the ability to work independently. Must be able to interact successfully with clients and the public and successfully oversee the technical operation and supervision of the hall for minor events.

Level III: This level reflects the ability to operate the light board for any type of production and be familiar with the operation of the monitor and main sound systems. Must be able to implement and execute lighting design and interpret light plots for handling on stage. Must have the ability to act as a crew chief and event supervisor and possess the experience to deal successfully and independently with problems common to stage production. Must be able to implement and follow safe work practices and safety inspections of facility. Be familiar with all related facility equipment for example but not limited to: risers, catwalks, and scaffoldings.

PHYSICAL REQUIREMENTS

Vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in a normal conversational distance, on the telephone and in addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop and reach overhead; physical mobility sufficient to move about the work environment, climbing ladders and walking on raceways elevated at more than 100 feet above the floor of the auditorium; physical strength to lift and carry a 20 lb. ladder from the floor and occasionally up to 50 pounds of boxes containing equipment, portable tables and other facility equipment; physical stamina sufficient to sit for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

WORKING CONDITIONS

Standing for long periods of time, bending, crouching, or kneeling, pushing/pulling of equipment and supplies, reaching in all directions and prolonged periods of time. Physical mobility sufficient to move about the work environment

QUALIFICATIONS

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Knowledge of:

Stage electrical, sound and mechanical equipment; operation of theater lighting; safe work practices.

Ability to:

Follow written or verbal instructions. Work harmoniously with the public. Work odd shifts including weekends and holidays. Must be able work with a short notice.

Skills to:

Communicate effectively. Operate and maintain lighting equipment, sound equipment, and other stage equipment. Deal with difficult clients in an effective and diplomatic manner while enforcing operational policies and procedures.

License or Certificate:

American Red Cross CPR certificate is highly desirable.

Education and Experience:

An example of the education and experience which most likely demonstrates the skills, knowledge and abilities required to perform the duties would be any combination equivalent to completion of high school/GED and for **Level I:** Knowledge of theater or entertainment production is desirable but not required. **Level II:** One (1) year of experience in theatre or entertainment production with background in sound and/or lighting at a professional, college or studio level. **Level III:** Two (2) years of production experience in professional stage, sound or lighting with the ability to operate multi-channel sound and lighting consoles, follow spots and related equipment.

Reviewed _____
Department Director

Approved _____
Human Resources Officer

Approval Date _____

ORIG: 5-03, REV: 12-04, REV: 04-06, REV: 06-06