



City of Salinas

COMMUNITY DEVELOPMENT DEPARTMENT

65 W. Alisal Street • Salinas, California 93901
 (831) 758-7251 • (831) 758-7938 (Fax) • www.ci.salinas.ca.us

RESIDENTIAL NEW WATER HEATER CHECKLIST

The information provided in this document is general and intended as a guide. Due to the variation in each project, additional items may be required. Failure to include items below will delay the permitting process.

When ready to submit. Attach all documents listed below to an email. Send the email to epermit@ci.salinas.ca.us. Each document should be in PDF format with a label matching those used below.

DOCUMENTS	
GENERAL	Completed Building Permit Application
	Plan Set - Signed and Dated (A Single PDF File Containing All Plan Sheets, 8.5"x11" Minimum)
	Manufacturer Specifications for Water Heater
	Construction and Demolition Waste Form
	Resident Cover Sheet Handout
	Preparer Title and Registration (If Applicable), Address, Phone Number
	Project Address, Assessor Parcel Number, Legal Property Owner's Name, Address, Phone Number
	Scope of Work Identifying All Work Proposed Under This Permit
	Site Plan Showing Installation Location of Water Heater
	Floor Plans with Framing Details – Dimensions, Label Each Building and Room (If Installed Inside the House)
	Gas line Diagram with BTU Calculations in Conformance to 2019 California Plumbing Code
	Energy Certificate of Compliance Forms

Other division may have additional requirements for your plans. The permit process involves many City Divisions and outside agencies. It may include a separate Planning process. The City is required by law to enforce numerous Federal, State and local construction and development regulations to ensure that your project is safe and an asset to the community.

Division Contact Information:

Building 758-7251 epermit@ci.salinas.ca.us